



Detailed Agenda for the **Third** Meeting of **Internal Quality Assurance Cell (IQAC)** to be held at **12:00noon** on **17th April 2018** in **A-Block Room No. A-306**



SGT UNIVERSITY

Meeting Notice & Agenda

From: Director IQAC

To: All IQAC Members

CC: VC

Date: 14th April 2017

The 3rd meeting of Internal Quality Assurance Cell (IQAC), to be held on 17th

April 2018 at 12:00 noon in A-Block Room No. A-306

The 3rd meeting of the Internal Quality Assurance Cell (IQAC) shall be held on **17th April 2018 at 12:00 noon in A-Block Room No. A-306**. The following members are requested to make it convenient to attend:-

- 1) Dr T.D Dogra, Director IQAC
- 2) Dr M.S Sidhu, Dean Research and Development
- 3) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 4) Dr. S.C. Mohapatra, Dean Academic affairs and Special Invitee
- 5) Dr. R.P Bajpai, Advisor and Special Invitee
- 6) Dr. G.N Suma, Asso Dean, Research and development and Teacher IQAC
- 7) Dr. Amit Bhardwaj, Sub Dean, IQAC and Teacher IQAC
- 8) Dr Manpreet Arora, Member Alumni relations
- 9) Dr. Reshu Madan, Member Alumni Relations
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The agenda of the meeting shall be as under:

ITEM NO. 1: To Alumni meet.

ITEM NO. 2: Research proposals for EMR funding

ITEM NO.3: FDP

ITEM NO.4 Any table agenda

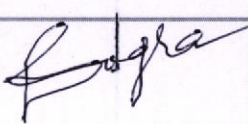
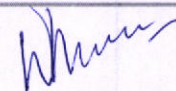
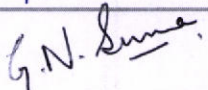
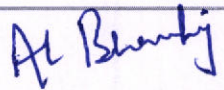
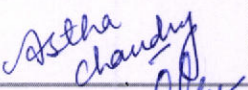
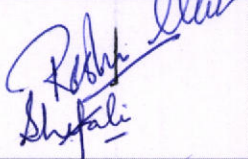
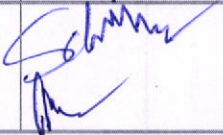
Regards,

Dr. T.D. Dogra
Director
IQAC

Attendance Sheet for the 3rd Meeting of Internal Quality Assurance Cell (IQAC)

17th April 2018

Members Present:

Sr.No.	Designation	Name	Signature
1	Chairman	Dr T.D Dogra, Director IQAC	
2	Senior Administrative Officers	Dr M.S Sidhu,	
3	Teachers	Dr. Waheeda Khan, Dean	
4		Dr. G.N Suma	
5		Dr. Amit Bhardwaj	
7	Member Secretary	Dr. Astha Chaudhry	
8	Alumni	Dr. Manpreet Arora Dr. Reshu Madan, Dr. Shefali Phogat	
9	Special Invitee	Dr. S.C. Mohapatra Dr. R.P Bajpai	



**Minutes of the Third Meeting of Internal
Quality Assurance Cell, SGT University
held on 17th April 2018 at 12:00 noon in
A Block Room No. A-306**

**SGT University
Budhera, Gurugram-Badli Road
Gurugram (Haryana)-122505**



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

Minutes of the 3rd Meeting of IQAC

The Third formal meeting of IQAC committee took place on 17th April 2018 at 12:00 noon in A306, Third Floor, A Block with the following agenda:

- 1) Discussion and update about IQAC activities
- 2) Faculty Development programs
- 3) E-learning portal

The Following members were present:

- 1) Dr T.D Dogra, Director IQAC
- 2) Dr M.S Sidhu, Dean Research and Development
- 3) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 4) Dr. S.C. Mohapatra, Dean Academic affairs and Special Invitee
- 5) Dr. R.P Bajpai, Advisor and Special Invitee
- 6) Dr. G.N Suma, Asso Dean, Research and development and Teacher IQAC
- 7) Dr. Amit Bhardwaj, Sub Dean, IQAC and Teacher IQAC
- 8) Dr Manpreet Arora, Member Alumni relations
- 9) Dr. Reshu Madan, Member Alumni Relations
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:

- 1) After the welcome of all the members, the Chairman for the meeting and Director IQAC, Dr T.D Dogra updated about the continuing activities of the IQAC.
- 2) Updates were taken from alumni coordinators about the report of Alumni meet and the planning of the next meeting for year 2019.
- 3) Dr Waheeda, Chairperson CBCS and Dean International relations updated about the CBCS courses in the present year and the status of students in each. She also updated about the upcoming international collaborations with Polonia University and Kent State University.
- 4) Regarding Research Dr Sidhu updated that faculty is being motivated to write research projects for extramural funding and to submit during the open window of SERB in June 2018. Interested faculty members are being guided appropriately for the same.
- 5) It was updated by Dr Dogra that 2 faculty development programs for newly recruited faculties have been conducted on 13-14th March 2018 and 21st-22nd March 2018 and the feedback about them has been good. The third in line FDP for newly recruited faculty shall be conducted on 27th-28th April 2018.



Internal Quality Assurance Cell (IQAC)
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- 6) Dr Dogra also updated about the preparations being done for the upcoming FDP.
- 7) It was also discussed that next FDP shall be planned on OSCE/OSPE to sensitize all the faculty members in particular the health related faculty about the Objectively structured Clinical examination and Objectively Structured Practical examination. It shall be planned in May 2018.
- 8) Regarding e-learning it was updated that E-learning channel of SGT University has been created on Youtube and functional website for e-learning of SGT University has also been created which can be accessed at www.elearning.sgtuniversity.ac.in and about 40 vidoes have been uploaded. It was informed that once a video is recorded it is first uploaded on YouTube and with the lecture write up it is uploaded on e learning portal.
- 9) The meeting concluded with vote of Thanks from Chairman.

Minutes recorded by

Astha Chaudhry
Dr Astha Chaudhry
(Member secretary, IQAC)

Minutes Approved by

T.D Dogra

Dr T.D Dogra
(Director, IQAC)

